



A PROPOSED 3-DAY ANNUAL ASSESSMENT AND STRATEGIC PLANNING WORKSHOP
16-18 April 2017, Audio Visual Room, Main Campus

1. Background and Rationale

In recent years, new challenges emerged that the Philippine higher education institutions (HEIs) are facing which are complex and changing. These challenges include the need for a better access to quality formal education services and to meet the institutional vision, mission, and goals (VMG). At the same time, to provide access and affordable higher education through outcome-based teaching and learning process in key result areas of instruction, research, extension, and production.

In particular, the *Philippine Development Plan 2017-2022* highlighted the major issues in higher education such as follows: (a) quality of graduates, (b) lacklustre performance in producing innovators, researchers, job creators, etc., (c) lack of faculty with advanced degrees, (d) poor quality of graduate programs, (e) low number of accredited programs, (f) inadequate attention to research and technological innovations, (g) lack of interest among Filipinos engineering, scientific and technical studies, (h) mismatch between higher education and industry, and (i) bureaucracy and questionable practices among HEIs. In addition, with the present Duterte's administration, it is envisioned through *Ambisyon 2040* that formal education is a vital sector in the realization of creating opportunities for Filipinos to enjoy a "*matatag, maginhawa, at panatag na buhay*." Thus, the government should be proactive in setting the agenda for education towards moulding the future of every Filipino.

During the AACCUP Convention 2016, Chairperson of the Commission on Higher Education (CHED), Honourable Licuanan also reiterated that State Universities and Colleges (SUCs) should take the challenge of the ASEAN integration in forging partnerships and collaboration among other academic institutions from the neighbouring countries in the region as part of CHED's internationalization agenda.

With the abovementioned challenges, it is imperative for SUCs to engage in a planning process based on strategic thinking. Likewise, the Romblon State University (RSU) must be developing a "strategy" or approach to proactively and successfully deal with these emerging challenges. The valuable inputs from the delivery units (colleges, satellite campuses, administration, and support services), including other government agencies as partners/stakeholders are also greatly important in shaping this university's strategic direction – redefining RSU institutional goals and priorities in the next 3-5 years.



The proposed 3-day planning workshop is a kick-off activity in developing a doable strategic plan for the entire university, as well as specific campus/college-level strategic plans aligned with the overall university strategic plan.

2. Strategic Planning Workshop Objectives

After the 3-day planning workshop, the participants will be expected:

- a. To have a better awareness of the significant targets and accomplishments by each delivery unit (colleges and campuses, administration and support services);
- b. To learn and acquire basic knowledge and skills in strategic planning process; and
- c. To be able use the acquired knowledge and skills in developing a strategic plan.

3. Training Workshop Methodology

To fully achieve the above objectives, the planning workshop will employ the following methodologies: oral presentations, break-out sessions and workshops, and open forums. All the activities will be documented for post evaluation and assessment. A post-workshop evaluation forms will be distributed among the participants to assess the effectiveness of the conduct of the training program towards future improvement.

4. Logistics and Operational Requirements

4.1 Duration and Venue

The training program is three days – 16 to 18 May 2017 (Tuesday to Thursday), from 8:00AM to 5:00PM. The venue is the Audio Visual Room, RSU-Main Campus.

4.2 Program and Coverage

The tentative program of activities is attached. It is a combination of lectures and open forums. Break-out sessions will be carried out as part of the workshop.

4.3 Resource Persons and Facilitators

The Planning and Development Office will provide technical assistance to the participants and will facilitate in the preparation of their respective unit's Strategic Plan. Invited representatives from other national agencies will serve as resource persons in providing valuable inputs in the plan.

4.4 Target Participants

The participants include the directors of the satellite campuses, deans of the different colleges, and other designated ranking officials (as heads/chairs and directors) of the universities. A total number of 60 participants will be expected to be invited in the training program.



4.5 Handouts and Reading Materials

The Planning and Development Office will also provide the handouts and other supplementary documents in guiding the participants prepare the Strategic Plan. These hand-out materials will be distributed to the participants during the first day of registration.

4.6 Food/Refreshments and Accommodation

RSU-Food Processing Center will prepare the necessary food and refreshments. This will be arranged prior to the activity which covers 3 breakfast, 2 lunches, and 4 snacks. The food will be served at the venue and at the Food Processing Center building. Participants from the satellite campuses will be accommodated at the COC Building.

4.7 Budgetary Requirements

The itemised cost for the conduct of this 3-day planning workshop is attached. The estimated budget covers the handout materials, tokens, certificates, and food.



THE PROGRAM HIGHLIGHTS

The 3-day planning workshop is the kick-off of the Romblon State University's strategic planning process which aimed to develop a doable strategic plan for the university as well as specific campus/college-level strategic plans aligned with the overall university plan.

DAY 0: MAY 15 2017 (Monday) – MEETING WITH THE PRESIDENT

Topic: Free Tuition 2017 Orientation

Note: Concerned units can continue working on the finalization of the reports. However, it is encouraged every unit to submit early for consolidation prior to the proper Strategic Planning Workshop on the 3rd/4th day of the activity. This is also the opportunity to consult with the Planning Office towards improvement of the reports.

DAY 1: MAY 16 2017 (Tuesday) – CONSULTATION AND SUBMISSION OF REPORTS

AM> Opening Session

This covers presentation of the overall performance of the university in accordance with SUC Levelling, PBB, AACUP Accreditation and budget utilization. In addition, 2017 compliance for DBM, PBB and PREXC will be discussed. All hand-out materials will be provided to the participants.

PM> Overview of the Strategic Planning Process

There will be a short lecture on the elements of the Strategic Planning process. This is a pre-planning strategic workshop to allow each unit to consult with the Planning Office and other concerned units/campuses to prepare and submit the following documents.

1. Annual Accomplishment Report – SY 2016-2017
2. Draft Strategic Plan – 2017-2022

As part of the report preparation and submission, each unit will provide an e-copy of the report, including a 10-15 minute power point presentation (PPP) material (maximum of 15 slides) at rsu.plandev2016@gmail.com.

DAY 2: MAY 17 2017 (Wednesday) – ANNUAL ASSESSMENT WITH STAKEHOLDERS

AM > Partners' Presentation – Plans and Priorities

This is intended for our invited stakeholders (agencies and student organization) to present their accomplishments and priority plans to be anchored to the university strategic plan.



PM > Delivery Units Presentation – Annual Assessment

This is dedicated for the campuses and delivery units of the university to present their annual accomplishments for 2016. Campus directors are required to report, including the colleges in the main campus. Other delivery units such Research, Extension and Training (RET), IGP, Administration (HR, Finance/Budget), Academic Affairs, Student Affairs are also required to share their accomplishment in 2016.

DAY 3: MAY 18 2017 (Thursday) – STRATEGIC PLAN DEVELOPMENT AND PLAN IMPLEMENTATION

AM > Workshop and Break-up Session

1. Revisit and review of mission, vision, goals and values for the university, college and campus
2. Finalization and Consolidation of College/Campus-level Strategic Plan (per college, per campus, and for Instruction, Research/Extension and Administration). *It is expected that to come-up with Strategic Plans for Administration, Research/Extension and Instruction (Academic)*

PM > Oral Presentation and Open Forum

The consolidated Strategic Plans will be presented by the campus directors, deans, and concerned designated officials of Administration, Research/Extension and Instruction (Academic). Ultimately, the plans will be finalized for approval.

Having a participatory approach in our undertaking, your comments and suggestions towards improvement of the planning workshop is highly appreciated. Please email your ideas at rsu.plandev2016@gmail.com. Be heard and be one of the prime movers in making RSU a competitive and responsive higher institution in the country.