

1st PROGRESS REPORT
Period Covered: 23 July to 21 August 2018

Research Study Title (Thesis): _____

Student Researchers: _____

Adviser(s): _____

SPECIFIC ACTIVITY	SPECIFIC OUTPUT/RESULT/ SPECIFY THE NAMES OF THE STUDENTS ASSIGNED	REMARKS PROBLEMS ENCOUNTERED/SOLUTIONS
<p>The activities should be consistent with the activities listed in the GANTT CHART.</p> <p>These activities should be undertaken/conducted according to your schedule as reflected in the GANTT CHART.</p> <p>If there will be deviation (delays) from the original schedules, please indicate in the REMARKS the problems encountered and the solutions to solve the problems.</p>	<p>This will contain specific outputs or results (example: revision of Chapter 1, etc.) for each individual activity.</p> <p>This will be validated from your previous submission – the revised research proposal submitted on 08 August 2018.</p> <p>NOTE: The research proposal will be converted/revised as a completed/finished study. USE PROPER TENSE. The revised manuscript will contain the required pages as indicated in the Guidebook (cover page, paging, table of contents, list of references, etc.)</p>	<p>Be specific in problems/issues encountered and the solutions applied to solve the problems/issues encountered.</p>

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SPECIFIC ACTIVITY	SPECIFIC OUTPUT/RESULT/ SPECIFY THE STUDENT(S) IN-CHARGE FOR EACH ITEM	REMARKS PROBLEMS ENCOUNTERED/SOLUTIONS
<p>Example:</p> <p>1. Submission of the Revised Proposal</p> <p>2. Writing-up of Chapters 1 to 3</p>	<ul style="list-style-type: none"> ➤ Submitted the revised proposal on _____, including the copies of the relevant journal articles. We changed our topic. ➤ Secured approval from the adviser and from the panel members during the title defense ➤ Revised Chapter 2 for additional citations. ➤ Re-write/improvement of the whole manuscripts based on the guidebook 	<ul style="list-style-type: none"> ➤ Delayed submission was due to disapproval from the panel ➤ Rectified the proposal based on the recommendations of the adviser and panel members ➤ The research objectives were revised based on adviser's recommendation. ➤ The methodology is not yet finalized due

SUBMITTED BY:

NOTED BY:

Name of the students

(All students will sign opposite the names)

(Name of the Adviser/Signature)

GANTT CHART

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Student Researchers: _____

Adviser(s): _____

ACTIVITY	JULY				AUGUST				SEPTEMBER				OCTOBER				DECEMBER				REMARKS
	W 1	W 2	W 3	W 4																	
Title Defense																				23 July 2018	
Submission of Revised Proposal																				08 August 2018	
Writing-up of Chapters 1-5																					
Preparation of Materials and Equipment																					
Conduct of experiment, survey, site visit																					
Fabrication of Prototype																					
Submission of Progress Reports																				22(CE)/23(EE) August 2018; 03 September 2018 10 September; 17 September 2018	
Submission of 1 st Draft Thesis																				1 st week of October	
Submission of Final Draft Thesis																				2 nd week of October	
Final Oral Defense																				3 rd week of October 2018	
Submission of the Revised Thesis for Approval																					
Thesis Binding and Submission of Hardcopies																				Last week of October 2018	

NOTE: This is only an example. You can modify based on the nature of your research study.